

National Fieldwork Placement Service (NFPS) STUDENT PLACEMENT REQUEST FORM (2011)

Applicant Information

Full Name: _____ Level (1, 2, 3) _____

University: _____

Placement Dates _____

Language: _____

NOTE: A bilingual student is considered to be a student who has EQUAL PROFICIENCY (oral and written) in both official languages

- Do you have the use of a vehicle during this placement? YES NO
- If you have a vehicle in a specific location, please indicate which location? _____
- Permanent residence when not attending university: _____

Placement Information

Please Note

- Complete your placement request using clear and concise information.
- Indicate three (3) choices and use **ONE** form per session.
- Clearly specify your previous placements to avoid being offered a placement in a practice area you have already completed.
- At least **ONE** of your three choices must **NOT** be the Province of British Columbia or the GTA due to the high demand for these areas and the limited number of available sites.

	Province	Region/City	Preferred Field of Practice <i>(e.g. neuro, ortho, MH, hands)</i>	Preferred Practice Setting <i>(e.g. acute care, hospital, private practice)</i>	Preferred Age Group
1st Choice					
2nd Choice					
3rd Choice					

Please list all placements previously completed:

Placement #1 _____

Placement #2 _____

Placement #3 _____

Placement #4 _____

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Special Considerations

In the event of a special request, arising from child care or health needs, NFPS will endeavor to accommodate this request, at its discretion, subject to the availability of a suitable placement. Information regarding a special request is confidential and will not be disclosed to the fieldwork education site.

Please briefly outline the reasons for your request. NFPS reserves the right to request further information before granting some requests and while NFPS will try to accommodate, there is no guarantee, particularly in the Greater Toronto Area and the Province of British Columbia.

For Fieldwork Coordinator Use Only

Please use this space to comment or clarify student's previous experience or placement needs.

_____ Student Name (print)	_____ Fieldwork Coordinator (Print)	_____ University
_____ Signature	_____ Signature	Date student will go back to catchment if NFPS does not find placement:
_____ Date	_____ Date	
<input type="checkbox"/> Fieldwork coordinators, please check that you have received payment and then fax both pages to NFPS at (613) 432-6840		

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General Information about the National Fieldwork Placement Service
PLEASE read carefully

Placement Procedures: NFPS will make every effort, within reason, to place a student at a site and field of practice that meets their requirements. There is however, NO guarantee of a placement matching the request. It is the student's responsibility to fill this form out clearly and concisely to help NFPS's placement efforts match the student's placement needs.

Placement Notification: Students will be notified of their placement by their university fieldwork coordinator and have *three days* to accept or decline before NFPS offers it to another applicant.

The Province of B.C. and the GTA: NFPS receives a large number of requests for placements in these regions and there are a limited number of sites available. As a result placements in these locations are very limited. Since the fees paid to NFPS are non-refundable, students should ensure that they have an option on their application form that is not either of these locations. Please speak with your university fieldwork coordinator before requesting these locations.

Student Fees: Fees for students studying in Canada will be \$150 per placement. Fees are payable to the university unless informed otherwise by the fieldwork coordinator, and must be submitted with this application. **Fees are non-refundable.**

More Information: For additional information, students can contact their university fieldwork coordinator or visit www.nfps.ca – particularly NFPS policy on declined placements.

Comments:

Students: Please sign here to indicate that you have read the General Information and understand the application and placement process.

Student Name (Print)

Signature

Date

Note: This page of the application does not have to be sent to NFPS. It is for the university fieldwork coordinator and student records.